

September, 2025

To: Parents/Guardians of Elementary/Middle Students

RE: EMERGENCY SCHOOL CLOSING PROCEDURES

The emergency closure of a school is a rare occurrence; nevertheless, circumstances such as a heavy snowfall or an extended power failure can demand that such a decision be made. It is important that you are aware of the procedures, outlined below, should such a closure become necessary.

The school district will provide information to parents/guardians when schools are being closed. We will endeavour to communicate this information to parents/guardians and school staff by 6:00am on the day of closure. Where possible, information will be shared via:

- Parent/Guardian Email
- School District website www.saanichschools.ca

If a school closure decision is made when school is in session, the decision will be communicated to parents/guardians and students using the normal communication systems. Parents are encouraged to establish a plan for their children in the event of early dismissal or school closure. An early school bus run will be organized if possible, including if road conditions permit.

Your understanding and cooperation is greatly appreciated. If you have any questions regarding the above procedure, please call the Principal of your child's school.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Eberwein", with a horizontal line underneath.

Dave Eberwein
Superintendent of Schools

DE/klg